

PETITION FOR RELEASE FROM GRADUATE STUDIES

THE MASTER OF ENGINEERING PROGRAM

THE CASE SCHOOL OF ENGINEERING
CASE WESTERN RESERVE UNIVERSITY

Directions:

1. The student shall complete this form in duplicate and obtain the signature of the chairman of the releasing department and the Dean of Graduate Studies on all forms and return them to the Master of Engineering Program office.
2. Graduate Studies shall forward a copy of the student's file and the forms to the Master of Engineering Program office for review and approval by the Faculty Director.
3. The Master of Engineering Faculty Director shall review the forms for final action. Once the transfer has been approved, the releasing department shall receive a copy of the form as final notification.

Name of Student _____ Date _____

Address _____

Email Address _____

I request permission to be released from the School of Graduate Studies and the Department of _____ to the Master of Engineering Program,

Effective with the term beginning _____.

Student's Signature _____

Permission Granted: () Yes () No Date _____

Signature of RELEASING Department Chairman

Permission Granted: () Yes () No Date _____

Signature of DEAN of Graduate Studies

Permission Granted: () Yes () No Date _____

Signature of Master of Engineering Program Faculty Director _____

The following courses completed during the previous program are acceptable toward the degree requirements of the Master of Engineering Program department. **NOTE: (Official Request For Transfer forms must be completed for the transfer of courses to take affect.)**

<u>Course ID</u>	<u>Title</u>	<u>No. of Hrs.</u>	<u>Semester/Year</u>